

Review No. \_\_\_\_\_

## BOARD OF ADJUSTMENT APPLICATION

Joint City-County Planning Commission of Barren County, Kentucky  
200 S. Green St., Suite 201 (2<sup>nd</sup> Floor)  
Glasgow, KY 42141  
Barren County Development Center Building  
(270) 659-0661

The following Items are to be submitted along with this application thirty (30) days prior to the Board of Adjustment's scheduled meeting at which the application is to be considered:

- One (1) copy of the Plat(s) and/or Development Plan(s) showing proposed request.
- One (1) copy of the deed(s) of the property.
- Application Fee (see fees for applicable jurisdiction) and a \$35 Publication Fee, payable to the Board of Adjustment, is required and of which no part is refundable to the applicant.
- \$5 Notice Fee for each adjacent property owner is required for Mobile Home / Manufactured Home and Conditional Use Permit Applications (See Adjacent Property Owner Form).

### PART I: (to be completed by applicant)

1. Submittal Date \_\_\_\_\_

2. Jurisdiction (Check One)

|                   |                          |
|-------------------|--------------------------|
| City of Glasgow   | <input type="checkbox"/> |
| City of Park City | <input type="checkbox"/> |
| City of Cave City | <input type="checkbox"/> |

3. Request Type (Check One)

|  |                          |
|--|--------------------------|
| Appeal   | <input type="checkbox"/> |
| Mobile Home / Manufactured Home Permit / Non-Traditional Structure | <input type="checkbox"/> |
| Variance   | <input type="checkbox"/> |

4. Owner(s) \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State / Zip \_\_\_\_\_ Phone \_\_\_\_\_

Email \_\_\_\_\_

5. Applicant Information \_\_\_\_\_  
(If different from owner)  
Address \_\_\_\_\_  
City \_\_\_\_\_ State / Zip \_\_\_\_\_ Phone \_\_\_\_\_  
Email \_\_\_\_\_

6. Development Information  
Name of Subdivision or Development \_\_\_\_\_  
Location of Subdivision or Development \_\_\_\_\_  
Lot Number(s) \_\_\_\_\_  
Deed Book \_\_\_\_\_ Page Number \_\_\_\_\_  
Plat Book \_\_\_\_\_ Page Number \_\_\_\_\_  
Acreage Under Review \_\_\_\_\_ Total Acreage \_\_\_\_\_  
Current Zoning \_\_\_\_\_ Is the site subject to a zone change? \_\_\_\_\_  
Proposed Use(s) on Site \_\_\_\_\_

**Findings Necessary for Granting Request:** Before any variance is granted, the board must find that the granting of the variance will not adversely affect the public health, safety or welfare, will not alter the essential character of the general vicinity, will not cause a hazard or a nuisance to the public, and will not allow an unreasonable circumvention of the requirements of the zoning regulations. In making these findings, the board shall consider whether:

1. The requested variance arises from special circumstances which do not generally apply to land in the general vicinity, or in the same zone;
2. The strict application of the provisions of the regulation would deprive the applicant of the reasonable use of the land or would create an unnecessary hardship on the applicant; and
3. The circumstances are the result of actions of the applicant taken subsequent to the adoption of the zoning regulation from which relief is sought.

The board shall deny any request for a variance arising from circumstances that are the result of willful violations of the zoning regulation by the applicant subsequent to the adoption of the zoning regulation from which relief is sought.

A variance of any requirement does not exempt the applicant from any other requirements of the Subdivision Regulations or any local Zoning Ordinance.

The Board of Adjustment may approve, modify or deny any application for a Conditional Use Permit. Listed below are a few of the guidelines the Board of Adjustment follows:

1. That it will not adversely affect the health, safety, and welfare of the community.
2. That it will not alter the essential character of the existing neighborhood.
3. That the use will not contribute toward an overburdening of municipal services.
4. That it will not cause traffic, parking, population density or environmental problems.
5. That the use must be in harmony with the intent and purpose of the Zoning Ordinance and Comprehensive Plan.
6. That it is a matter of public need or convenience.

7. Explanation of Request: (Use Additional Sheets, if necessary) \_\_\_\_\_  
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I (We) do hereby certify that the information provided herein is both complete and accurate to the best of my (our) knowledge, and I (we) understand that any inaccuracies may be considered just cause for invalidation of this application and any action taken on this application.

\_\_\_\_\_  
 Applicant(s) Signature                      Date

\_\_\_\_\_  
 Property Owner(s) Signature                      Date

\_\_\_\_\_  
 Applicant(s) Signature                      Date

\_\_\_\_\_  
 Property Owner(s) Signature                      Date

**OFFICE USE ONLY**

**PART II:** (to be completed by the commission staff)

1. Date Application Received \_\_\_\_\_ Fee Received \_\_\_\_\_

2. Scheduled Hearing Date

|       |     |      |      |
|-------|-----|------|------|
| Month | Day | Year | Time |
|-------|-----|------|------|

3. Action Taken: \_\_\_\_\_

4. Conditions of Approval: \_\_\_\_\_

\_\_\_\_\_